## Tax information book for our International residents (English)

外国人市民のための税金のしおり 英語版



# **About your Taxes**

The taxes collected in Toyohashi is used to run elementary schools, junior high schools and public housing complexes, to collect trash, service roads and parks, and to provide public services such as fire and rescue for the citizens of Toyohashi. This is why paying taxes on time is very important.

If you receive any letters or notifications regarding your taxes, please check the contents and make sure to pay by the due date.

If you have any questions, please contact the city hall.

Published by Toyohashi City Hall

### Convenient ways to pay your taxes

If you do not pay by the due date,
you must pay an additional penalty fee.
Please pay before the due date.

### **☆Paying at the Convenience store**

- Take the tax invoice and pay at the register
- Types of taxes you can pay here:
   National Health Insurance Tax (Kokumin Kenkou Hokenzei),
   Resident tax (Shi Ken Minzei),
   Automobile tax (Kei Jidoushazei),
   Property tax (Kotei Shisanzei).
- **You can pay at any convenience store in Japan.**
- Important:

If there are no barcodes, the tax amounts to over \(\frac{4}{3}00,000\), or it is past your due payment date, you cannot pay at a convenience store.

For any queries, contact the Tax Payment Division

**2** 0532 - 51 - 2236

### **Automatic withdrawal**



- The amount owed will be automatically deducted from your bank account on the deadline
- The types of taxes you can pay with this method:
   National Health Insurance Tax (Kokumin Kenkou Hokenzei),

   Resident tax (Shi Ken Minzei),
   Automobile tax (Kei Jidoushazei),
   Property tax (Kotei Shisanzei).
- © You can arrange an automatic withdrawal at the service counter of any financial institutions/post office in Toyohashi

#### **(2)** Important

- Withdrawals will start at the end of the next month you apply in. (Passbook and seal is required)
- **\*\*By default, your NHI tax is withdrawn from your bank** account
- ※Once you apply, you do not need to renew it every year.

For any queries, contact the Tax Payment Division

**2** 0532 - 51 - 2235

# **★You can pay your taxes in any financial institutions and post offices in Toyohashi city.**

To do this, you need to have a tax payment form (tax invoice).

# Main taxes in Toyohashi

Type of tax	What it is for	Contact info
National Health Insurance Tax (NHI) / Kokumin Kenkou Hokenzei	If your residential address is registered with Toyohashi, you are covered by the Toyohashi NHI tax.  (Unless you are in shakai-hoken or other private health insurance plans through your employer)  The NHI Tax will be calculated using from your income of your previous financial year.  Being in the NHI means you will be able to receive medical treatment and care without having to worry about high costs.  The NHI Tax will be deducted from your bank balance.	Toyohashi City Hall National Health Insurance and Pension Division  0532-51-2295  Service counter No. 8 (West wing 1 F)
Payments due in these months:	7.8.9.10.11.12.1.2	

Type of tax	What it is for	Contact info
Residence Tax (Municipal Tax) / Shi · Kenminzei	You must pay residence tax if you are a resident of Toyohashi on 1 January of that year. This tax is calculated from your annual salary.  You must declare your income of the previous financial year annually by 15 March. However, if you fit one of the three criteria below, you do not need to declare your income:  ① If your only source of income is from your employer, who submits a payroll report to the municipality ② If you undergo a year-end tax adjustment at your place of employment ③ If you have already filed your income tax return at the tax office.  If the residence tax is not deducted from your income, you must arrange an automatic withdrawal, or request tax invoice forms in order to pay at a convenience store or at any financial institution.	Hall Residents' Tax Division 0532-51-2200 Service counter No. 22
Payments due in these months:	6 · 8 · 10 · 1	

Type of tax	What it is for	Contact info		
Light vehicle tax / Keijidoushazei	If you own any light vehicles as of 1 April, you must pay the annual light vehicle tax.	Toyohashi City Hall Property Tax Division 0532-51-2210 Service counter No. 20 (East wing 2F)		
Payments due in these months:	5			
Property Tax / Kotei Shisanzei	If you own any properties, houses, and/or depreciable properties in Toyohashi as of 1 January, you must pay this tax.	Toyohashi City Hall Property Tax Division 0532-51-2215 Service counter No. 20		
Payments due in these months:	5 · 7 · 12 · 2	(East wing 2F)		

# **National/Prefectural Taxes**

Type of Tax	Description	Contact
Income Tax (National)	Tax deducted proportionately from your annual income (Tax deducted from your pay)	Toyohashi Tax Office 0532-52-6201
Automobile tax (Prefectural) Over 660cc	Tax that applies to automobile owners	East Mikawa County Tax Office 0532-54-5111



## Q. I received a tax payment notification (tax invoice) from the city hall. Where do should I go to pay?

A. You can pay at any financial institution, post office in Toyohashi, or convenience store before the deadline by taking and showing your tax invoice to the staff. If you arranged an automatic bank deposit, the amount you owe will be deducted from your bank account on the deadline (see p. 3 for more details).

#### Q. What happens if I don't pay my taxes?

A. If you fail to pay by the deadline, you will incur a penalty fee. Under Japanese law, your salary and/or bank account can be seized.

Please make sure to pay your taxes before the deadline.

#### Q. I've lost my tax invoice. What should I do?

A. At the Toyohashi tax payment division, we can re-print the invoice for you. Please come to us directly or call us.

【Contact】 Toyohashi Tax Payment Division ☎ 0532 - 51 - 2236

#### Q. I cannot pay before the deadline. What should I do?

A. The tax payment division has a payment consultation service. Please come to us if there are any difficulties in paying your taxes. For more details, please see the next page.

### **Tax Payment Consultations**

**If you can speak Japanese** · · · \*Help desk : Tax Payment Division (West wing 2F · Counter No. 21)

**©** 0532-51-2241

\*Availability: Mondays $\sim$ Fridays 8:30 $\sim$ 17:15 (closed on Saturdays, Sundays and Public holidays)

#### If you cannot speak Japanese · · ·

#### Ask our consultants at the International Division

\*Help desk: Multicultural Society & International Division

(East wing 11F)

0532-54-8205

\*Availability : Monday $\sim$ Friday 9 : 00 $\sim$ 17 : 00

(Please come before 16:30)





### List of useful contacts



If you want to ask about:	Contact info		
Resident (municipal) tax / Shi - Ken Minzei	Residents Tax Division	<b>☎</b> 0532-51-2200	
Property tax (land) / Kotei Shisanzei	Property Tax Division	<b>☎</b> 0532-51-2215	
Property tax (house) / Kotei Shisanzei	Property Tax Division	<b>☎</b> 0532-51-2223	
Light vehicle tax / Kei Jidoushazei	Property Tax Division	<b>☎</b> 0532-51-2210	
Tax related certificates Income/taxation/tax free/tax payment etc.)	Property Tax Division	<b>☎</b> 0532-51-2229	
NHI tax (National Health Insurance Tax) / Kokumin Kenkou Hokenzei	National Health Insurance and Pension Division	<b>☎</b> 0532-51-2295	
Tax payment consultations	Tax Payment Division	<b>☎</b> 0532-51-2241	
Tax invoice reprint	Tax Payment Division	<b>☎</b> 0532-51-2236	
Automatic bank deductions	Tax Payment Division	<b>☎</b> 0532-51-2235	

Note			

### Tax Calender

	Type of tax <sub>稅金の種類</sub>				
Month <sup>納期月</sup>	Residents tax (Shiminzei) 市県民税	Property tax・City Planning tax (Kotei shisanzei・Toshi keikakuzei)	Light Vehicle Taxe (Keijidoushazei) <sup>経自動車税</sup>	National Health Insurance Tax (Kokumin kenkou hokenzei)	
5月		First payment	Full Payment		
May		第 1 期	全期		
6月	First payment				
June	第 1 期				
7月		Second payment		First payment	
July		第 2 期		第 1 期	
8月	Second payment			Second payment	
August	第 2 期			第 2 期	
9月				Third payment	
September				第3期	
10月	Third payment			Fourth payment	
October	第3期			第 4 期	
11月				Fifth paymet	
November				第 5 期	
12月		Third payment		Sixth payment	
December		第3期		第 6 期	
1月	Fourth payment			Seventh payment	
January	第 4 期			第7期	
2月		Fourth payment		Eighth payment	
February		第 4 期		第 8 期	

Arrange an automatic bank withdrawal, the easiest way to pay your taxes!

★Please ask your financial institution on how to arrange automatic withdrawals ★

Toyohashi city hall Tax Payment Division (NOUZEI-KA) Tel: 0532 (51) 2253 豊橋市役所納税課

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